

Both Travel Bella and yourself, as our client / supplier, will need to take steps, as required by the POPI Act, in processing personal information. As defined by the POPI Act, when personal information is received, it places obligations on the responsible person (yourself as our client and Monsoon) when processing the customer's / suppliers personal information. We have put measures in place to comply with the following requirements:

- Safeguard personal information when it is processed by Travel Bella.
- Regulate the use of personal information and all parties in relationship with Travel Bella to comply with these measurements by continuing to use Monsoon as a supplier you are indicating that you agree to comply with the POPI Act.

If you have any questions, please feel free to contact us on

**011 918 9081**

or email us at

**INFO@TRAVELBELLA.CO.ZA**

### **Protection of Personal Information Act (POPIA)**

The Protection of Personal Information Act (POPIA) has come into effect the 1<sup>st</sup> July 2021. It aims to promote the protection of your personal information as processed by public and private bodies and seeks to balance the right to privacy against other rights, such as access to information. POPIA will therefore regulate how South African businesses handle your personal information.

Travel Bella takes the security of your personal information very seriously. We take every effort to protect your personal information from misuse, loss, unauthorized access, modification, or disclosure. And comply with the legislation as it collects, processes, stores, and destroys personal information records as part of executing our business processes.

Access to your personal information is only permitted amongst our employees and on a need-to-know basis and is subject to strict controls with passwords in place. We will continuously review our security controls and processes to ensure that your personal information is secure.